

GREAT AYTON PARISH COUNCIL
Minutes of the meeting held on Tuesday 5th April 2022 at 19.00

Clerk – Nola Atkinson

E-mail: clerk@great-ayton.org.uk

Present: Cllr John Fletcher (Chair), Cllr Angela Taylor, Cllr Andrew Snowdon, Cllr Tessa Snowdon, Cllr Ron Kirk

In Attendance: PSCO Dunn, Lee Marley (Cemetery & Services Superintendent), Heather Moorhouse (NYCC), 1 member of the public.

1. Apologies for Absence

Cllr Judith Brown, Cllr Daniel Matuszak, Cllr Richard Hudson (HDC)

2. RESOLVED to receive the NY Police Report

There have been 6 reports of anti-social behaviour, 2 reports of burglary, 1 report of theft and 8 reports of violence against the person.

PSCO Dunn thanked Cllr Taylor for arranging the successful Drop-In session held at the Discovery Centre on 16th March and expressed interested in taking part in future sessions. PSCO Dunn noted that Property marking is available by the Police for those that want it. Also that people need to be aware of fraud and scams.

Thank given to PCSO Dunn for her attendance and report. **Noted**

3. RESOLVED to receive the NYCC and HDC Reports

NYCC Report - Cllr Moorhouse raised the issue of traffic along Little Ayton Road

HDC Report - Cllr Ron Kirk Report that the plaque for the memorial tree has arrived and the cemetery superintendent would be asked to install

Cllr Kirk noted that HDC has had discussions for a charging point to be installed in the village at some point in the future.

4. Declaration of Interests in items on the agenda

No declarations of interested were received. **Noted**

5. Minutes from the ordinary meeting held on 1st March 2022 & the extraordinary meeting of 10th March 2022.

It was **RESOLVED** to approve the minutes of the Parish Council held Tuesday 1st March and the minutes of the extraordinary Parish Council Meeting held on 10th March 2022 as a true and accurate record. **Agreed**

6. To Consider Planning & Licensing Applications Received:

Following discussion, it was **RESOLVED** that formal response to planning consultations should be as follows:

22/00466/FUL – Airdbreck House, 39 Station Road, Great Ayton

Single Storey Rear Extension

[No Objection/No Observations](#)

22/00410/LBC – 22 Bridge Street, Great Ayton

Listed Building Consent for the installation of secondary glazing to existing wooden sash bay and standard sash window of the dwelling

Member of the Public confirmed their attendance as an interested party

No Objection/No Observations

22/0515/ADV - Howards Court East, Angrove Farm, Great Ayton

Application for consent to display two freestanding externally illuminated (intermittent) signs either side of the site entrance.

Objection – Great Ayton Parish Council does not consider that the proposed illuminated signage to be appropriate as it is not in keeping with the rural setting.

22/0663/FUL – 56 Marwood Drive, Great Ayton

Single storey rear extension

No Objection/No Observations

22/00667/FUL Treebridge Cottage, Nunthorpe

Single storey extension to the side, rear with garage conversion into habitable room. Front bay extensions and porch with external fenestration changes and rendered façade with partial cladding to front/

No Objection/No Observations

22/00565/TPO – 3 Swathmoor House, School Lane, Great Ayton

Works to trees subject to a Tree Preservation Order.

No Objection Works to be carried out in accordance with arboreal report.

21/02937/FUL – Strawberry Fields, Pannierman Lane, Great Ayton

Alterations to siting and appearance of approved lodges and car parking area, construction of outdoor seating, outdoor bench area, cinema screen and pergola. Internal road layout and all other hard and soft landscaping and associated works

PLANNING COMMITTEE MEETING (HDC) 07/04/21

RESOLVED to note the HDC planning decisions

22/00206/CAT – 4 West Terrace, Great Ayton

Works to tree in a conservation area

Granted

22/00263/FUK – 39 Newton Road, Great Ayton

Single Storey rear extension and demolition of a small brick and tile store building

Granted

HDC Licensing - The Quarry Stone, 4 Park Square, Great Ayton

Application for a pavement Licence under the Business and Planning Act 2020

Cllr discussed the impact on nearby residents, safety issues with area being so close to a road and blocking of disabled access on the pavement.

Objection. Great Ayton Parish Council considered that seating on the pavement may block safe access for pedestrians past the premises

7. Correspondence and Information Reports

It was **RESOLVED** to note the residents request for action/support regarding parking issues on Little Ayton. As this is a NYCC Highways issue the PC can not action this request. **Noted**

It was **RESOLVED** to note that the Friends School have requested help /support regarding ambiguous signage to residential properties. Cllrs discussed that the Highways may have to be involved for advice on the signage to use. **Noted**

It was **RESOLVED** to receive all other correspondence in Appendix 2 of the agenda and that they be noted for information. **Noted**

8. Council Services / Working Group Reports

It was RESOLVED to note the items within the council services and working group reports (Agenda Appendix 3)

It was **RESOLVED** to sign 'Minor Works Building Contract with contractors design 2016' terms with AL Robinson for the specified refurbishment works to the public WCs per the specialist advice in para 3.2 of the SPA Architect report of 18/02, this report having been adopted by GAPC at the meeting of 01/03/22. **Agreed**

It was **RESOLVED** to approve the payment of £623.08 (Inc VAT) for the building Regs application to NYBCP for the WC refurbishment project. **Agreed**

It was **RESOLVED** to retain the services of G Frankish Grounds Maintenance for 2022-2023 at a cost of £909.66 per month. **Agreed**

Cemetery Report - Fly tipping has been an issue with waste being thrown over into the cemetery, Broadacres have been informed. The clerk was asked to send a polite letter to nearby residents to remind them to dispose of waste in the correct way.

Captain Cooks Memorial Garden – It was **RESOLVED** for the pathway through garden needs to be made safe and maintained. **Agreed**

Public Conveniences – It was **RESOLVED** to sign the contract with AL Robinson for the refurbishment of the WC. Contract to be signed by two Cllrs and clerk. **Agreed**

Open Spaces – Cllrs asked services team to look at bowls bridge footpath when weather improves to see if it can be improved. The cemetery superintendent was asked to look at the footpath and see what the service team can do to improve it.

High Green – Cllrs discussed works in progress and agreed that these works should be put on hold until later in the year when finances allow.

Website – The website content and wording are still to be reviewed and approved by the council. The Clerk was asked to liaise with Sarah Botez to work on making the website ready to go live.

Jubilee Events – Cllr Fletcher confirmed that the Beacon is to be taken to Capt Cooks monument for lighting. Mr A Sutcliffe has offered permission for the estate to be used and for gamekeeping staff to help on the day.

The Clerk was asked to email Lord Lieutenant’s office to request attendance to light the beacon. **Agreed**

It was agreed that Rev Peverell should be asked to be master of ceremonies. **Agreed**

BUGS – Cllr Taylor updated council on the work been carried out by BUGS volunteers including pruning of trees and lots of weeding around the village. **Noted**

Whitbread Bridge – It was **RESOLVED** to pay the two invoices from Peter Derwent for work to the Whitbread Bridge. **Agreed**

9 Councillor’s Reports (Agenda Appendix 4)

It was **RESOLVED** to purchase (one-off) field Mower at £1750.00 plus VAT and (one-off) Honda Petrol Mower HRX426 c QX at £692.71 plus VAT from Sam Turners for the Cemetery and Services Superintendent. **Agreed**

10 Clerk’s Action & Report (Agenda Appendix 5)

It was **RESOLVED** to note the open items within the Clerk’s Report (Agenda Appendix 5)

It was **RESOLVED** to hold the Annual Public Meeting. Date, time and location to be arranged and notify community of meeting.

It was **RESOLVED** to establish the Parish Council Centre as the Registered office of the Parish Council. **Agreed.**

It was **RESOLVED** to amend the signatories on the bank account to include Nola Atkinson (Parish Clerk). **Agreed**

11 Accounts Report (Agenda Appendix 6)

It was **RESOLVED** to accept the items received and payment within the Accounts Report

Payments

Supplier	Details	Type	Amount (£)
Natwest Bank	Charges – April	Bank Charges	21.14
Lee Marley	Diesel for service vehicle 22/03 – 30/03	Service Vehicle	40.01
Sam Turner & Sons Ltd	Xpert Safety Boots size 43	Cemetery	39.99
Sam Turner & Sons Ltd	Fence board 1.8m x 6” 12 off	Service Vehicle	33.96
Sam Turner & Sons Ltd	Post Fix – 20kg – 4 off	Open Spaces	18.00
Sam Turner & Sons Ltd	Postfix – 20kg – 2 off	Open Spaces	9.00
Gary Frankish Grounds Maintenance	Monthly Grounds Maintenance Fee - March	Open Spaces	891.83
Yorkshire Local Councils Associations	Annual Membership Fee 2022/23	General Admin	864.00

Yorkshire Local Councils Associations	Associations Additional £10 due for underpayment of Invoice 953 which was for £30 not £20	General Admin	10.00
J. Wilson & Sons	To install the safety railings on the High Street end of the Memorial Bridge.	Open Spaces	1399.20
Home Fix Computers	Purchase of Lenovo AMD Ryzen 3 Laptop, Epson EcoTank Printer & MS Office subscription	General Admin	947
NYCC Waste Management	Monthly bin charges for Cemetery (01/04 - 30/04/21)	Cemetery	58.62
Thompsons Hardware Ltd	Mops, Padlock, Toilet Rolls, dishcloths, bin bags, hand wash, bucket, bleach, hasp, bolt	Public Conveniences	54.61
PH Greenwell Contractors	To supply, replace & test the circular lighting tube to the disabled WC's.	Public Conveniences	92.23
Holey Moley	To trap moles on the High Green (03/03, 04/03, 08/03, 09/03, 10/03, 11/03)	Open Spaces	450.00
Northumbrian Water	Water charges to cemetery (09/12/21 - 08/03/22)	Cemetery	12.02
Northumbrian Water	Water charges to Public WC (09/12/21 - 08/03/22)	Public Conveniences	125.60
Northumbrian Water	Water charges to Allotments (09/12/21 - 08/03/22)	Allotments	149.35
Hambleton District Council	Non-Domestic Rates - Public WC's (£1497 - full small business relief => £0)	Public Conveniences	-
Hambleton District Council	Non-Domestic Rates - Office Premises (£704 - Exempt below £2900 => £0)	General Admin	-
Hambleton District Council	Non-Domestic Rates - Cemetery (£848 - No exemption)	Cemetery	848.30
Scottish Hydro	Cemetery Buildings (1.3 units - 03/02 to 01/03/22)	Cemetery	13.47
NY Building Control Partnership	Building Regs application 22/07431/OTH for refurb of public WC	WC Refurb project	623.08
Peter Derwent	Supply steel & fabrication of memorial bridge handrails	Projects	1440.00
Mr Alan Dale	Dig & backfill graves on 4th March 2022	Cemetery	375.00
Catch Design Management	Annual Domain renewal fee	Cooks Garden	24.00
Hambleton District Council	Salary Recharges 1st Jan to 31st March 2022	Salaries	14266.38
NYCC Waste Management	Advance charges for cemetery 01/05 - 31/05/	Cemetery	58.74
		TOTAL	£22, 865.53

Receipts

From	Description	Type	Value (£)
Lords Monumentals	Installation of headstone	Cemetery	118.00
Lords Monumentals	Inscription added to headstone	Cemetery	60.00
M&B Rea	Burial Fee	Cemetery	770.00
Hambleton District Council	Council 6 Month Precept 01/04 to 30/09/22	Precept	55000.00
		Total	£55,948.00

It was **RESOLVED** to sign the 2022/2023 budget as approved at the December 2021 Parish Council Meeting. **Agreed**

12 Exclusion of the Press and Public

In accordance with Paragraph 1 (2) of the Public Bodies (Admissions of meetings) Act 1960, the Parish Council **RESOLVED** that the press and public be excluded from the meeting

Next Meeting to be held in May 2022 (TBC)

Meeting Concluded.